

**The Works Museum  
Community and Cultural Liaison**

**Job Title:** Community and Cultural Liaison

**Department:** Education

**Reports To:** Director of Education

**Status:** Part time, non-exempt

**Hours:** 15-20 hours/week; some evenings or Saturdays, as necessary

Temporary, part-time position: October 2022-August 2023

**Salary:** \$22-\$25/hour based on experience

The Works Museum makes learning about science and engineering interesting, engaging and fun. The Works' unique programming creates memorable learning experiences for all children. Our mission is *to inspire the next generation of innovators, engineers and creative problem solvers.*

The Works is looking for a Community and Cultural Liaison to establish and grow authentic new partnerships between the Museum and communities under-served by STEM as part of the *We all have a place in STEM* project.

The Community and Cultural Liaison will work with the Director of Education to create a relationship-based outreach program that establishes new partnerships with schools and community organizations that serve high populations of students who are under-represented in STEM, particularly in schools and organizations serving high populations of BIPOC students and English Language Learners. The Liaison will establish trust with community partners and work one-on-one with them to understand their unique needs and barriers to participation in STEM enrichment programming. Based on conversations with community partners, the Liaison will advise The Works on ways to make programming welcoming to all students from all cultures and backgrounds and work with education staff at The Works to implement our K-6 workshops and Family Engineering Event programming directly in those partner communities.

**Responsibilities include:**

- Make connections and build relationships with potential community and school partners
- Build individual relationships with partners to determine needs and barriers to participation
- Work with education staff at The Works to determine program logistics for each partner organization/school to maximize participation
- Develop a system and build a database to track partner relationships

**Preferred Qualifications:**

- Professional experience working with schools and community organizations, preferably organizations that have a cultural, youth development, and/or education focus.

- Demonstrated ability to work effectively with cultural communities and diverse populations.
- Working knowledge of Spanish, Somali, and/or Hmong culture is required; multi-lingual including one or more of these languages is preferred.
- Proven track record in program management and implementation.
- Knowledge of or interest in STEM education.
- Strong written and verbal communication skills.
- Excellent organizational skills. Ability to handle multiple elements of the project at once with detail and follow-through.

**PERSONAL ATTRIBUTES:**

- Strong interpersonal skills.
- Ability to be self-directed and work independently, as well as collaboratively.
- Creative problem solver.
- Excellent listening skills.
- Advocate for culturally responsive educational practices.

The Works is an equal opportunity employer and does not discriminate against any individual with respect to the terms and conditions of employment based on that individual's race, sex, age, religion, color, national origin, disability, genetic information, marital status, veteran status, sexual orientation, gender identity or expression, housing status, or any other non-merit factor protected under state, local or federal laws.

**To Apply:** Please submit electronic cover letter with salary requirements and resume to [jobs@theworks.org](mailto:jobs@theworks.org) We'll begin evaluating applications as they're received. Apply by September 15, 2022.