

## The Works Museum - Job Posting

**Job Title:** STEM Summer Camp Assistant

**Department:** Operations/Education

**Reports To:** Visitor Experience Supervisor

**Hours:** 15-30 hours per week; Shifts available Monday-Friday as early as 8:30am and as late as 5:00pm

**Status:** Temporary; Hourly, non-exempt; Season begins June 12th and runs through August 31, 2023

**Pay:** Starting at \$13 - \$14.50/hour

**Location:** Bloomington OR St. Paul (We have positions open at our location in Bloomington and Minnesota Children's Museum in St. Paul.)

The Works is seeking motivated, friendly individuals to assist with our summer camps for ages 5-12. Camp assistants will help lead teachers to supervise summer campers in the classroom, at lunch, and recess.

### Responsibilities:

- Assist lead teachers to supervise, engage, and provide a welcoming and friendly environment for children in The Works Museum's hands-on engineering camps
- Supervise campers during lunch and transition times
- Maintain a safe environment for campers and staff
- Provide basic behavior support for campers in need of classroom breaks
- Communicate effectively with teachers and supervisors about medical, behavioral, or facilities issues in need of higher attention
- Other duties as assigned

### Qualifications:

- Must be age 16 or older
- Ability to represent The Works with enthusiasm and professionalism
- Be friendly, positive, outgoing, and high-energy
- Be respectful of Minnesota's many cultures
- Have excellent problem-solving skills.

### Preferred Qualifications and Experience:

- At least 3 months experience in a customer-service environment
- At least 3 months experience working with kids ages 5-12
- Experience or strong interest in hands-on science, engineering, or math education for elementary school aged children, desired.
- Experience with robotics or NXT, LEGO, or coding is a plus.

The Works Museum is an equal opportunity employer and does not discriminate against any individual with respect to the terms and conditions of employment based on that individual's race, sex, age, religion, color, national origin, disability, genetic information, marital status, veteran status, sexual orientation, gender identity or expression, housing status, or any other non-merit factor protected under state, local, or federal laws.

### How to Apply:

To apply, send a cover letter and resume to [jobs@theworks.org](mailto:jobs@theworks.org) No calls, please. We'll begin evaluating applications as they're received. Position open until filled.